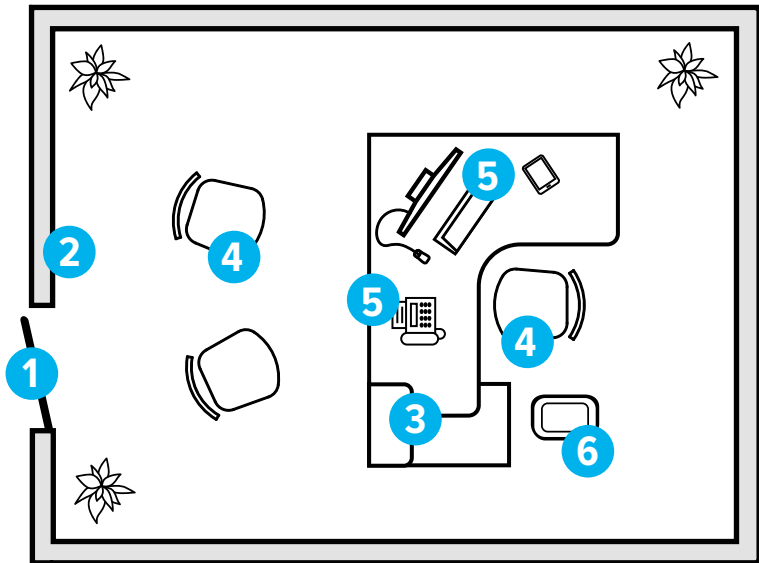








ADMINISTRATIVE

Staff members and visitors depend on you to keep them safe from the spread of illnesses. Keep *Everything Clean* by properly cleaning and disinfecting these commonly-touched surfaces.



Key Touchpoints for cleaning include:

- 1  Door handles
- 2  Light switches
- 3  Desks
- 4  Chairs
- 5  Electronics (computers, phones, etc.)
- 6  Trash/recycling receptacles